

**ARIZONA STATE LAND DEPARTMENT**  
**GROUP PERMIT APPLICATION**  
for Noncommercial & Noncompetitive Activities by Groups & Clubs

**IMPORTANT UPDATES:**

The STATE LAND GROUP PERMIT for groups and clubs is designed to provide for non-consumptive and environmentally compatible recreational activities on State Trust lands. The application fee is \$15.00, and the permit limited to less than 20 people for less than 5 days. Public Events or any event hosted for commercial purposes (whether profitable, charitable or nonprofit) are not allowed under a group permit, and must apply for a Special Land Use Permit.

**NOTE: APPLICATION FILING FEES ARE NON-REFUNDABLE.**

**GROUP PERMITTEE RESPONSIBILITIES:** The Groups or Clubs holding an Arizona State Land Department (ASLD) GROUP Permit are expected to respect the land and the rights and improvements of other authorized users. The Group Permit is an ancillary use of Trust land and does not take precedence over, nor may it disrupt or interfere with the lands primary lease activities. The Group Permit is temporary and revocable and does not permit commercial or competitive group events. Lands leased for agriculture, mining, commercial, or military purposes are not open to recreational use nor are they available for Group Permits. Other State Trust Lands may be closed to some or all recreational uses due to hazardous conditions, dust abatement, in coordination with the Arizona Game & Fish Department or based on certain State, County or Local laws or ordinances.

Examples of **GROUP ACTIVITIES ALLOWED:** group event permits allow club or group members to assemble in groups smaller than 20 people, on State Trust Land for limited recreation activities. Group activities are limited to hiking, Camping, horseback riding, Off-Highway Vehicular travel, picnics, bicycling, photography, sightseeing, and bird watching. Off-Highway vehicles must be titled and have appropriate licensing and/or decals. Travel & parking on un-surfaced/dirt lots and roads is not permitted on State Trust Land subject to strict dust abatement measures within Maricopa County.

**GROUP ACTIVITIES SHALL NOT** include State Trust Land that is closed by the State Land Commissioner. Group activities shall not: disrupt plant and wildlife on, blaze trails across, visit historic and prehistoric archeological sites on, or remove natural products from State Trust Land. Group activities shall not cause any refuse or allow any other foreign objects to be deposited on State Trust Land. No member of the group (i.e. participant, spectator or staff) shall discharge a firearm on State Trust Land, except pursuant to lawful and licensed hunting; nor shall the group allow the discharging of paintball, airsoft, or other similar equipment that may endanger fellow permittees, or damage or litter the land.

The permit process. You can do several things to help expedite the process.

1. Complete this application accurately, sign, submit required documents, and proper fee.
2. Provide a complete roster of the group (less than 20 people), and dates being requested for use (less than 5 days).

**RECREATIONAL PERMIT TERMS AND CONDITIONS:** You agree that:

1. The Permit does not include any implied rights to use any land other than State Trust lands. You are responsible for obtaining any other permits (state, federal, local) necessary.
2. You shall comply with all laws, rules, regulations and ordinances. Posting is not required for these provisions to be enforceable.
3. You must obey directives from State Land Department Staff and/or law enforcement officials, including but not limited to all directives attached hereto.
4. All travel is restricted to existing roads and trails. A one time use or single set of tracks does not constitute a road or trail.
5. Recreational motorized vehicles may not be operated within ¼ mile of any building (occupied or not), paved surfaces (roadways, etc.) or stock tanks (wet or dry).
6. Leave gates either open or closed as they are found. No fences will be cut or laid down.
7. Do not harass livestock or wildlife nor damage, destroy or remove any livestock or wildlife improvements or facilities (i.e., windmills, stock tanks, fences, corrals, wildlife watering facilities, etc.)

8. You must completely remove all litter and refuse.

9. Human waste shall be confined to a portable toilet or slit trench which will be covered to ground level upon closing camp. Waste from portable toilets shall be removed from site and disposed of properly.

10. A campsite must be at least ¼ mile from any livestock or wildlife water catchments, tanks, drinkers, etc. Abandoned campsites are to be left clean.

11. Campfires are to be thoroughly extinguished. You are required to comply with any campfire restrictions that may be in effect.

12. By acceptance of the permit, you agree to indemnify and hold the State harmless from and against all liabilities, obligations, damages, penalties, claims, causes of action, cost, charges and expenses, including attorney's fees and cost, which may be imposed upon, incurred by, or asserted against the State by reason of any accident, injury or damage to any persons or property occurring on or about the State Trust land or any portion thereof resulting from the use of the permit.

13. It is your responsibility to contact (a) the State lessee, to notify him or her of your activities; and (b) the private land owner to obtain permission to utilize private lands.

**ANY VIOLATION OF THESE TERMS AND CONDITIONS  
VOIDS THE PERMIT UPON OCCURRENCE!**

### **AIR QUALITY NOTICE**

**In addition to current closures by the State Land Commissioner, many cities & counties now restrict the operation & parking of motorized vehicles on unsurfaced roads and vacant lots. Your Arizona State Land Event Permit requires you to obey all laws within the relevant jurisdiction. Check with the County and/or City Law enforcement to determine what rules apply. You are required to provide a plan of compliance with these new laws, prior to the approval of this permit.**

If you have questions please contact: (602) 542-4631 or email the Department at [Inquiry@land.az.gov](mailto:Inquiry@land.az.gov).

**RECREATIONAL USE OF STATE TRUST LAND  
IS A TEMPORARY USE WHICH MAY BE  
TERMINATED AT ANY TIME.**

RETURN TO:

ARIZONA STATE LAND DEPARTMENT  
PUBLIC RECORDS  
1616 WEST ADAMS  
PHOENIX, ARIZONA 85007

SUBMIT NON-REFUNDABLE FILING FEE:

\$15 – Less than 5 days Group/Club

DEPARTMENTAL USE ONLY		ROLODEX # _____	
ACCOUNTING	T & C	RECOMMENDATION/ INITIAL	DATE
Filing Fee: \$15	Exam: _____	Approve _____	_____
	Exam # _____	Deny _____	_____
	Int Title: _____	Reject _____	_____
N(34)	App Entry: _____	Withdraw _____	_____

**GROUP PERMIT APPLICATION**  
**RECREATIONAL ACTIVITIES FOR GROUPS / CLUBS**  
**FOR STATE TRUST LAND**  
 Type or print in ink.

APPLICATION NO. 26- \_\_\_\_\_

**Complete ALL questions, SIGN and submit application with REQUIRED DOCUMENTS and appropriate NON-REFUNDABLE filing fee at least 60 DAYS prior to intended date of use.**

1. APPLICANT:

\_\_\_\_\_  
Name (Group, Club, etc.)

\_\_\_\_\_

Mailing Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Contact Person Area Code/Phone No.

2. TYPE OF APPLICATION:

G NEW

(Non-renewable)

\_\_\_\_\_  
Previous Permit #

**NOTE: Less than 20 people and for less than 5 days of use per application.**

2. TERM: The term of this permit shall not exceed 1 year from the date of issuance, and the dates of all Group activities shall be described on page 4.

3. PURPOSE: Describe purpose of the group/club and the proposed recreational use below.

\_\_\_\_\_  
\_\_\_\_\_

A. How many people will participate in the proposed activity? \_\_\_\_\_ How many vehicles? \_\_\_\_\_

B. Describe what physical impact your proposed use will have on the State Trust Land and resources:

\_\_\_\_\_  
\_\_\_\_\_

C. Type of vehicle parking accommodation? \_\_\_\_\_  
\_\_\_\_\_

D. Will the event include use of BLM, Forest Service, Federal, State, County, City, Public Parks, other lands not managed by the Land Department, or State Trust Land subject to a Grazing Lease?

Yes  No

List owners/lessees of lands (private land may be indicated as 'private')

\_\_\_\_\_

E. Have you obtained or requested permission to use the lands?

Yes  No (Provide documentation.)

4. **All APPLICANTS MUST** read, sign and comply with attached page 3.

5. **APPLICANT(S) SIGNATURE:**

I hereby certify under penalty of perjury, that the information and statements contained herein, together with all exhibits and attachments are true, correct, and complete. I further agree that I have read and understand the Event Permit Terms and agree that if the Event Permit is approved, I/we will comply with all laws, rules, terms and conditions of the State Land Department and the State of Arizona applicable to the permitted use.

\_\_\_\_\_  
Signature of Applicant/Permittee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant/Permittee

\_\_\_\_\_  
Date



**DATES OF ALL PROPOSED ACTIVITIES**  
**Limited to 5 days!**

<b>DATE</b>	<b>Proposed activity</b>

**Membership Roster & Contact information sheet**  
**Limited to 19 participants!**

	<u>Last Name</u>	<u>First Name</u>	<u>Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Phone #</u>
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