

**ARIZONA STATE LAND DEPARTMENT
RECREATIONAL PERMIT APPLICATION**
for Non-Profit Groups, Clubs and Events

The STATE LAND RECREATIONAL PERMIT for non-profit groups, clubs and events is designed to provide for non-consumptive and environmentally compatible recreational activities on State Trust lands. The fee is \$50.00 for an annual use permit or \$15.00 for a group of fewer than 20 persons for less than 5 days.

NOTE: APPLICATION FILING FEES ARE NON-REFUNDABLE.

Examples of RECREATIONAL ACTIVITIES ALLOWED: organized club or group events that involve hiking, horseback riding, off-highway vehicle activities, picnics, bicycling, photography, sightseeing, bird watching. Camping is restricted to no more than 14 days.

Examples of ACTIVITIES NOT ALLOWED: commercial recreational events or activities such as jeep tours, trail rides, hot air balloon rides, etc., target shooting, recreational flying, paint ball games, fireworks, extended camping (more than 14 days), visiting archaeological sites (historic and prehistoric), metal detecting, removal of natural products (rocks, cactus wood, soil, sand, plants, etc.)

Hunting or Fishing is permitted on State land with a valid hunting or fishing license from the Arizona Game and Fish Department. A STATE LAND RECREATIONAL PERMIT is not required if you are actively hunting or fishing on State land.

This permit can take up to 60 DAYS to process. The applicant can do several things to help expedite the process.

1. Complete the form accurately, sign, submit required documents, and proper fee.
2. Provide a land legal description (Section, Township, Range, legal description) of the area(s) proposed for recreational use, or a detailed map of the area(s) of interest. Please indicate the County on the map and enough detail (i.e.: names and/or approximate distance from landmarks, cities, towns, etc.) so that we may convert the information to Section, Township and Range and verify State land ownership.
3. Provide a letter from the lessee(s) of the land indicating no objections to the proposed use.

RECREATIONAL PERMIT TERMS: By accepting this permit, Permittee agrees that:

1. Permittee is granted only those rights expressly granted in the permit and does not include any implied rights to use any land other than State Trust lands. Any violation of these terms voids the permit upon occurrence. In the event all or part of the land under the permit is closed or sold, those lands are no longer available for recreation under the permit effective the date of closure or sale.
2. Permittee shall comply with the Arizona Native Plant Law. Permittee shall not remove any natural products from State land, including rocks, fossils, mineral specimens, stone, soil, firewood, cacti, saguaro skeletons, cholla skeletons or other plants or plant material, either alive or dead.
3. Some State lands may be closed to recreational use due to particular conditions or problems. Due to staff limitations or theft, closure signs may not be posted in these areas. If you inadvertently enter any of these areas, you may be asked to vacate by Land Department or law enforcement personnel.
4. Permittee shall comply with all laws and rules of the State Land Department, the Arizona Game and Fish Department, and all Federal, State, County and Municipal laws, ordinances or regulations applicable to the permitted use. Permittee is responsible for obtaining any other permits (state, federal, local) necessary to the activity defined in the permit.
5. Permittee shall leave gates either open or closed as they are found. No fences will be cut or laid down.
6. Permittee shall not harass livestock or wildlife nor damage, destroy or remove any livestock or wildlife improvements or facilities (i.e., windmills, stock tanks, fences, corrals, wildlife watering facilities, etc.)

(continued on reverse side)

7. All refuse shall be stored in a portable container and removed from State land upon completion of the outing. Human waste shall be confined to a portable toilet or slit trench which will be covered to ground level upon closing camp. Waste from portable toilets shall be removed from site and disposed of properly. RV tanks or portable toilets are not to be emptied on State land.
8. Recreational camping is limited to no more than fourteen days per year. *Long term or "winter homesite" camping is not permitted on State land.* Campsite must be at least ¼ mile from any livestock or wildlife water catchments, tanks, drinkers, etc. Abandoned campsites are to be left clean. Campfires are to be thoroughly extinguished. Permittee is required to comply with any campfire restrictions that may be in effect.
9. Vehicle travel will be limited to establish roads and in accordance with State Land Department Rule R12-5-533 below:
 - (D) It shall be unlawful to utilize any type of motorized vehicle for travel on state trust lands except:
 1. By the general public using public roads and highways that cross state trust lands;
 2. By lessees and permittees of the Department acting within the limits of their leases and permits, employees of public agencies acting within the scope of their duties, and any persons using military, fire, search and rescue, or law enforcement vehicles for emergency purposes; and
 3. By holders of valid Arizona hunting, fishing, or trapping licenses within the scope of such license
 - a. on existing roads; or
 - b. for cross-country travel without damaging croplands, improvements, cultural or historic sites to pick up
 - (E) For the purpose of this section, the following definitions apply:
 1. "Cross-Country travel" means travel over the countryside other than on existing roads.
 2. "Existing road" means any maintained or unmaintained way, road, highway, trail or path that has been utilized for motorized vehicular travel and clearly shows or has a history of established vehicle use. A one-time use or a single set of vehicle tracks created by an off-highway vehicle does not constitute a road under this definition.
 3. "Motorized vehicle" means any vehicle deriving motive power from any source other than muscle or wind.
 4. "Public roads and highways" means the entire width between the boundary lines of every public road or highway maintained by the federal government, the State, the Department or a city, town or county if any part of the road or highway is generally open to the use of the public for purposes of vehicular travel.
10. Permittee will not repeatedly utilize the same area in a manner which could damage the site, and must completely remove all litter and materials related to or resulting from the activity.
11. Permittee must maintain a minimum of \$1 million liability insurance policy during the permit period.
12. Permittee shall avoid prehistoric or historic archaeological sites, and shall comply with all laws relating to these sites or artifacts. Under no circumstances shall these sites or artifacts be disturbed or removed.
13. The use of metal detectors is not allowed on State Trust land.
14. Other activities not allowed include target shooting, paintball games, fireworks and recreational flying.
15. Permittee is responsible to contact (a) the State lessee, if applicable, to notify him or her of Permittee's activities; and (b) the private land owner to obtain permission to utilize private lands.
16. By acceptance of the permit, Permittee agrees to indemnify and hold the State harmless from and against all liabilities, obligations, damages, penalties, claims, causes of action, cost, charges and expenses, including attorney's fees and cost, which may be imposed upon, incurred by, or asserted against the State by reason of any accident, injury or damage to any persons or property occurring on or about the State Trust land or any portion thereof resulting from the use of the permit.

If you have questions please contact: (602) 542-4631 or email the Department at Inquiry@land.az.gov.

**RECREATIONAL USE OF STATE TRUST LAND
IS A TEMPORARY USE WHICH MAY BE
TERMINATED AT ANY TIME.**

RETURN TO:

ARIZONA STATE LAND DEPARTMENT
PUBLIC RECORDS
1616 WEST ADAMS
PHOENIX, ARIZONA 85007

SUBMIT NON-REFUNDABLE FILING FEE:

\$50 - Annual Use, Group/Club
\$15 - Group of fewer than Twenty Persons
For less than five days

DEPARTMENTAL USE ONLY		ROLODEX # _____	
ACCOUNTING	T & C	RECOMMENDATION/ INITIAL	DATE
Filing Fee: _____	Exam: _____	Approve _____	_____
Amount Paid _____	Exam # _____	Deny _____	_____
\$ _____	Int Title: _____	Reject _____	_____
N(34) _____ R(35) _____	App Entry: _____	Withdraw _____	_____

NON-PROFIT ORGANIZED RECREATIONAL ACTIVITIES / EVENTS / GROUPS / CLUBS
RECREATIONAL LAND USE PERMIT APPLICATION
FOR STATE TRUST LAND
Type or print in ink.

APPLICATION NO. 26- _____

Complete **ALL** questions, **SIGN** and submit application with **REQUIRED DOCUMENTS** and appropriate **NON-REFUNDABLE** filing fee at least **60 DAYS** prior to intended date of use.

1. APPLICANT:

Name (Organization, Club, etc.)

Mailing Address

City State Zip

Contact Person Area Code/Phone No.

2. TYPE OF APPLICATION:

NEW

RENEWAL

3. LEGAL DESCRIPTION: (Complete and/or ATTACH A MAP outlining the area of proposed use.)

TWN.	RNG.	SEC.	LEGAL DESCRIPTION	ACRES	COUNTY
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

SLD USE ONLY		
CTY	GRT	PARCEL
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. TERM: The term or length of time being requested: From _____ to _____

5. PURPOSE: Describe proposed recreational use i.e., equestrian riding events, bicycling events, dog field trials, hot air balloon club events, etc. (If a group activity and more than one date and location is being requested, complete page 4).

A. How many people will participate in the proposed activity? _____ How many vehicles? _____

B. Describe what physical impact your proposed use will have on the State Trust Land and resources:

C. Will sanitation facilities be provided? _____

D. Type of vehicle parking accommodation? _____

E. Type of seating? _____

F. Will there be a First Aid Station? _____

G. Have other necessary (state, federal, local) permits been obtained?

H. What type of insurance will be obtained for the event? (A copy of your insurance **policy must be attached** or your application will be rejected)

Amount \$ _____ (minimum of \$1 million)

6. **All Applicants** MUST read, sign and comply with attached page 3, unless the intended purpose is for Dog Field Trials/Training Events, then APPLICANT MUST read, sign and comply with attached page 4.

7. APPLICANT(S) SIGNATURE:

I hereby certify under penalty of perjury, that the information and statements contained herein, together with all exhibits and attachments are true, correct, and complete. I further agree that **I have read and understand the Recreational Permit Terms** and agree that if the Recreational Land Use Permit is approved, I/we will comply with all laws, rules, terms and conditions of the State Land Department and the State of Arizona applicable to the permitted use.

Signature of Applicant/Permittee Date

Signature of Applicant/Permittee Date

**ADDITIONAL TERMS TO ARIZONA STATE LAND DEPARTMENT
GROUP RECREATIONAL PERMIT FOR
DOG FIELD TRIALS/TRAINING EVENTS**

Due to the nature of the proposed activity, it is necessary that we add the following terms to your Group Recreational Permit. Your acceptance of these terms, as indicated by your signature, will allow us to continue processing the application:

- a. Discharge of weapons must only be for the purpose of downing birds.
- b. The use of lead shot is not allowed.
- c. The field activity must be a sanctioned organized club activity.
- d. Permittee cannot repeatedly utilize the same area in a manner which could damage the site. Alternation of sites and/or use patterns is encouraged to minimize impacts.
- e. Permittee must completely remove all litter resulting from your activity, including shotgun cartridges.
- h. Permittee must maintain a minimum of \$1 million liability insurance policy during the permit period.
(proof must be submitted with application)
- f. For the purpose of monitoring your activities, **Permittee must provide the Department with a copy of your Game & Fish Department "Application for Field Trial License" prior to each event.**
- g. All members must be made aware of these terms.

NOTE: This must be signed by an authorized representative of your organization and returned with proof of insurance.

I certify that I have read, understand and agree to abide by the above Additional Terms.

Signature of Applicant

Date

Representing